

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
DANCING WILLOWS METROPOLITAN DISTRICT
HELD
THURSDAY, MARCH 10, 2016**

A special meeting of the Board of Directors of the Dancing Willows Metropolitan District was held on March 10, 2016, at 6:30 p.m., at the Dancing Willows Clubhouse, 11893 W Long Circle, Littleton, CO 80127.

ATTENDANCE

The regular meeting of the Board of Directors of the Dancing Willows Metropolitan District was called and held, as shown, in accordance with Colorado law. The following Directors were present:

Susan Root
Nancy Carson
William Anderson
Robert Faiks
Bobby Thomas

Also present were:

Sue Blair, Community Resource Services
Angie Kelly, Community Resource Services
Greg Root
Lou Carrillo
Carol Swomley
Bill Clore
Bill Bristol
Elvie & Ed Bought
Bob McCarrick
Alan & Caroline Fettner
Geraldine Meanor
Mary Coyle
Tom Coonley & Kristen Schenk
Bim Gupta
Bob Raguso
Craig Coutere
Marjorie Hanleiean
Donna Thomas
Ken Kaul
Irene Weigel
Carol Baker
Scott Shackleford
Lloyd Eigsen

RECORD OF PROCEEDINGS

Jo and Bob Wessels
David Brill
Cheryl Guth

CALL TO ORDER

The meeting was called to order at 6:32 p.m. There were no potential conflicts that were disclosed.

CONSENT AGENDA

Director Anderson moved that the Board approve the consent agenda as presented. Upon second by Director Faiks, vote was taken and motion carried unanimously.

- Approval of Minutes December 10, 2015.
- Ratification and Approval of Claims
- Financial Statements for the Period Ending February 29, 2016
- Ratify Expenditure for backfilling work on Long Circle
- Ratify Expenditure for \$150 to provide lunch to volunteers on Metro Community Day
- Ratify 2016 Landscape Agreement with Keesen
- Ratify 2016 Deep Root Fertilization Agreement with Keesen

DIRECTOR'S ITEMS

Construction Specialties: The Board continues to have issue with the work done by Construction Specialties. A report has been filed with BBB regarding the concerns of DWMD. The curb work that was done is already breaking apart. The Board will contact Brown Brothers for work to be done in 2016. The Board is continuing to hold payment on the final bill from Construction Specialties due to the work not completed and the poor job done.

Cap Replacement Project: This will be discussed with the landscape report.

Election Status: The May 2016 election was cancelled due to the fact that 3 seats were open and only 3 people stepped forward with self-nomination forms. Directors Carson and Thomas were elected to 4-year terms expiring in May 2020, and Director Faiks was elected to a 2-year term expiring in May 2018.

Approval of By-laws: Director Anderson made a motion to table this decision as more time is needed to review the proposed by-laws. Upon a second by Director Faiks, a vote

RECORD OF PROCEEDINGS

was taken and the motion carried unanimously. Ms. Blair will send out the redlined version for the Board to review.

Committee Assignments: The Board reviewed the current committee assignments and asked that new assignments be made based on the work that Directors were doing. New committee assignments are as follows:

BUDGET

Bill Anderson – Principal Contact
Robert Faiks

STREETS, SIDEWALKS, UNDERDRAINS

Bobby Thomas – Principal Contact
Robert Faiks

FENCE, MONUMENTS

Bobby Thomas – Principal Contact
Robert Faiks
Lee Jennings
Gail Wilson
Carol Swomley
Chuck Danford
Bill Bristol

LANDSCAPE, WATER USE, SNOW REMOVAL

Susan Root – Principal Contact
Bobby Thomas
Lee Jennings
Donna Thomas
Carol Swomley
Bill Bristol

POOL

Bill Anderson – Principal Contact
Nancy Carson
Jane Flynn
Tom Coonley

CLUB HOUSE

Susan Root
Nancy Carson

West Bowles Community Church: A March 6 deadline was given to the church for submittal of the temporary diversion

RECORD OF PROCEEDINGS

plan. This was inspected and certified. A plan has already been turned into the county with final plans for remediation. DWMD is currently in waiting mode on this and therefore no action was needed from the Board.

Additional Items: the Board also noted that they will be bidding snow removal this year since the work this winter was not impressive.

LANDSCAPE COMMITTEE

The Board reviewed the landscape committee report prepared by Carol Swomley. An outline was presented with the 2016 projects that the landscape committee would like to complete. Also in the report were projects for the Volunteer Metro Day and Non-landscape projects. Landscape projects are listed below:

- Flush valves added to irrigation
- Retaining wall extension behind East Monument
- Phase II planting at main entrance
- New plants near Taft entrance

Also suggested were projects for Metro Day:

- Install new plants at main entrance
- Mulch along Bowles
- Install new plants at Taft entrance
- Mulch inner traffic circle area
- Clean pool furniture
- Paint Taft and Main entrance monuments
- Replace missing or broken capstones

Some of the above items are not included in the landscape budget; totaling \$676. The committee is asking for the Board to approve these expenditures as they will purchase the items and perform the work if the money does not come out of the landscape budget. A motion was made by Director Anderson to approve the \$676 in expenses, not from the landscape budget. Upon a second by Director Thomas, a vote was taken the motion carried unanimously.

POOL COMMITTEE

Pool set to open the Saturday of Memorial Day: May 28th. No action needed at this meeting.

STREETS, SIDEWALKS, UNDERDRAINS COMMITTEE

The committee will be walking the streets with plans to determine what work needs to be done for 2016. The

RECORD OF PROCEEDINGS

CLUBHOUSE COMMITTEE

committee will send an RFP to new contractors for the work. No action needed at this meeting.

It was reported that a wedding recently took place in the Clubhouse. The party had the carpets cleaned before and after the event: further decision on replacing the carpet is put on hold after the cleaning as it looks better than expected. The committee also noted that there are 10 rentals scheduled through June already. Finally, it was reported that Xcel came to the Clubhouse and replaced all bulbs to LED lights for free to the Metro District.

PUBLIC COMMENT

Residents Bob & Jo Wessels addressed the Board again regarding the broken concrete in the swale outside of her garage. A handout was given to the Board and other guests regarding this issue. It was noted by the Wessels that they feel the concrete is deteriorating and creating an eye sore for the community as well as a safety hazard. The Board recommended that the Bridjit Curb Ramp may solve the problem accessing the garage. Mrs. Wessels stated that they weigh 50 pounds each and there would be no way for her to lift it for the snow removal equipment to pass. Bob Wessels stated that there should be an engineering solution. Jo Wessels stated there is a legal issue with putting personal property in a public street. The Board agreed to investigate further information and solutions.

Resident David Brill also spoke about the swales and asked the Board to consider improving the situation. The Board noted, as in previous meetings, that homeowners can submit plans to improve their swale and the Board will consider approval for the modifications.

Resident Bill Bristol noted that he felt the clearance is an issue and presented a solution he felt would work for everyone. The Board noted that not all swales are the same dimensions and therefore one solution will not work for everyone.

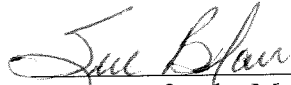
Resident Cheryl Guth presented a handout to the Board with her concerns regarding the landscape and concrete. The concrete repairs last year caused damage to her area that has not been fixed. She presented a list and asked that the Board consider repair and replacement of the noted issues. The Board said they would review the list.

RECORD OF PROCEEDINGS

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the meeting was adjourned.

Respectfully submitted,



Secretary for the Meeting