

RECORD OF PROCEEDING

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF:

DANCING WILLOWS METROPOLITAN DISTRICT

HELD TUESDAY, MAY 20, 2025, AT 4:00 P.M.

ATTENDANCE

The special meeting of the Board of Directors of the Dancing Willows Metropolitan District, Jefferson County, Colorado was called and held, as shown, in accordance with the laws of the State of Colorado. The following Directors were acting:

Susan Robitaille, Director
Patrick O'Keefe, Director
Linda Rohlman, Director

Other participants identified in attendance:

Ashly Dorey, CRS of Colorado
Don Walker
Sheryl Goldson
The Carsons
Bill Anderson
Fayre Ruszczyk
Jocelyn Shaughnessy
Linda Davis
Fayre Ruszczyk
Heidi Ernst

CALL TO ORDER

A quorum of the Board was present, and the meeting was called to order at 4:01 p.m.

CONFLICTS OF INTEREST

There were none.

APPROVE AGENDA

Director O'Keefe would like to add a discussion regarding pool furniture as item E. under Directors Items. The agenda was approved as amended.

PUBLIC COMMENT

There was none.

DIRECTOR'S ITEMS

- a. Consider Appointment to Fill Vacancy: There are currently two vacancies on the Board. Resident Don Walker has volunteered to fill one of those vacancies. Director O'Keefe moved to appoint Don Walker to fill a vacancy. Upon second by Director Rohlman, a vote was taken, and the motion carried unanimously. Ms. Dorey will reach out to Mr. Walker to complete his Oath of Office and Certificate of Appointment in the coming days.

- b. Community Flagpole Survey: Director O’Keefe asks the Board to consider conducting a new survey of the community with updated details regarding a flagpole installation within the community. The last survey taken indicated the District would pay for the flagpole materials and installation. Since then, resident Bill Anderson has offered to pay 100% of the materials, shipping and installation costs. Director O’Keefe feels it’s only appropriate to conduct a new survey with this information to allow for resident feedback. He noted that the new survey would include much more detail than the last, to allow residents to make an informed decision.

Fayre Ruszczuk commented that she does not think it’s appropriate for the community to fly a flag on her behalf. She stated that each homeowner can choose to fly their own flag, if they would like to do so. Terri seconds that opinion and also disagrees with flying the American Flag in a public community space.

Linda Davis commented that she supports the survey, and she supports the flagpole installation. She appreciates the Board giving the community an opportunity to provide feedback.

Heidi Ernest stated that she was not around for the first survey and is relatively new to the community, she would like to know if the survey itself will include all the necessary information to make an informed decision. She stated there are a number of community members that may not have seen this information presented previously.

Director Rohlman stated that if the Board proceeds with the survey, she will ask the Board not to reconsider a flagpole installation for at least five years if the survey come back with unfavorable feedback. This is a condition of her vote for the survey. Director O’Keefe noted that while the Board cannot stop residents from bringing any matter to the Board, the Board can inform them that the Board will take no action for such a time frame.

Director Robitaille would like to have more information about the maintenance of the flagpole and to have that information included within the survey. She agrees with Director Rohlman regarding no further discussion about the flagpole for some time, if the community decides against it.

Director O’Keefe moves to conduct a new survey of the community to ask for feedback regarding the installation of a flagpole in a public community space, where resident Bill Anderson would pay for 100% of the materials, shipping and installation costs for such flagpole. Upon second by Director Robitaille, a vote was taken and the motion carried unanimously.

- c. Consider Replacement of Refrigerator in the Clubhouse: Ms. Dorey explained that the refrigerator in the clubhouse has a leak and needs to be replaced. It’s an older fridge and the parts for repair are not readily available. Director Robitaille offered to donate a fridge to the District to replace it. The replacement would be a five-year-old Whirlpool fridge; it does happen to be out of the warranty period. After some discussion, it was determined that having a new fridge with a warranty would be a better option for the District. A new fridge from Costco would cost approximately \$829; it would include a two-year warranty, delivery, installation and old appliance haul-away. Director O’Keefe moved to approve the purchase of a new refrigerator for the clubhouse. Upon second by Director Robitaille, a vote was taken and the motion carried unanimously.
- d. Discussion of Maintenance of Detention Ponds: Ms. Dorey reported that she is waiting for updated proposals from contractors to clean up the two detention ponds that are located to the north of the condos. She plans to have three proposals for the Board to vote on at the June 12th meeting. She met with a drainage specialist to determine the appropriate cleanup for the ponds. It was recommended to clear an eight-foot-wide path from the inlet to the outlet, creating a clear path for the flow of water. They will be raking out the cattails and cutting down the willows to ground level. The Board took no action on this matter.

- e. Updated Pool Furniture: Director O’Keefe recommended to the Board the replacement of some chairs, tables and umbrellas for the pool area. He has done some research and is able to purchase four new tables with six chairs each, along with a few more umbrellas with stands, for approximately \$2,500. The Board discussed allocating this purchase to the Pool Maintenance line item in the budget. Additionally, not all chairs and tables will be replaced, it will be a priority to keep those that are still in good shape. After discussion, Director O’Keefe moved to appropriate \$2,500 for the purchase of new tables, chairs, and umbrellas for the pool area. Upon second by Director Robitaille, a vote was taken, and the motion carried unanimously.

OTHER BUSINESS

- a. Director O’Keefe asked about the cost to replace the swale along the base of a driveway for residents who may be interested. Ms. Dorey is currently waiting for updated costs from the contractor and will post this information on the Metro website when it becomes available.
- b. Director O’Keefe noted there was some graffiti that was tagged on a mailbox and a few benches and trash cans in the community park. He asked about the status of having those painted over. Ms. Dorey reported that USPS has been notified, and they will be repainting the mailbox that was tagged. All other tags were done in the Foothills Parks and Recreation area; they have also been notified.
- c. There was some discussion regarding the underdrain system, and its identified issues. The Board is working to get a contractor on site to further inspect and identify how to repair those issues.

ADJOURNMENT

The meeting was adjourned at 4:53pm.

Respectfully submitted,

Ashly Dorey

Secretary for the Meeting